

Center Registration Form [All fields are Mandatory]*					
1	Test Center Name				
2	State	District	Local Town	Pin Code	City Code
	Building Number & Name		Street Number & Name		
	Landmark		Police Station-		
3	Nearest Railway Station Name		Distance	Nearest Bus Stand	Distance
4	STD Code	Landline Number	Extension Number	Emergency Number	
5	How Many Entry Point	How Many Exit Point	How Many Security Guards - Male	How Many Security Guards - Female	Locker Facility [Yes/No]
6	Parking Facility [Yes/No]		PH Candidate [Lab on Ground Floor/Lift]		
7	Washroom [Single or Both]		Waiting Hall [Parents/Candidates or Both]		
8	Center Superintendent Name		Contact No [Primary & Alternate]	Email ID	
9	Assistant Manager Name		Contact No [Primary & Alternate]	Email ID	
10	Name for Print on Admit Card		Designation	Contact No [Primary & Alternate]	
11	Technical Person (Lab In-Charge)		Contact No [Primary & Alternate]	Email ID	
12	Total System	Total No. of Lab	Single Network [Yes/No]	If No, How Many Network	Fire Extinguisher [Yes/No]

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13	Partition in Each Lab [Yes/No]	AC in Each Lab [Yes/No]	Primary ISP Name	Broadband/Leasedline	Internet Speed	
14	Backup ISP Name	Broadband/Leasedline/ Dongel	Internet Speed	CCTV in Each Lab [Yes/No]	Genset [KVA]	
15	UPS [KVA]	UPS Backup [Hours/Minutes]	How Many Printers	How Many Network Printers	Projector & Sound System [Yes/No]	
16	Categories of Test Center [Business School	Degree College	Engineering College	Govt. Institutions	
		Govt. School	NGO	Private ITI College	Private Institute	
		Private Test Center	School	University	Cyber Café	
17	Approved By		Affiliation		Establish of Exam Lab Year	
18	Conducted Online Exam [Yes/No]	Clients Name		Exams Name		
Banking Details						
19	GST Number		GST State Code	PAN Number		
	Beneficiary Name					
	Account Number				IFSC Code -	
	Bank Name				Branch Name -	

LAB SPECIFICATION [If you have Lab above 6 then print this page again] [All fields are mandatory]*

Floor Name						
Lab Name						
No of Systems						
Operating System						
RAM [...GB]						
Processor						
Hard Disk [...GB]						
Company Name of CPU						
Monitor Type						
Monitor Size [Inches]						
LAN Speed						
Switch [Managed/ Unmanaged]						
How Many Ethernet Switch						
Port of each Ethernet switch						
Company of Ethernet switch						
Model No of Ethernet switch						
UPS Connected [Yes/No]						
Partition [Yes/No]						
How Many Cameras Installed						
How Many Fan						
How Many AC						
Fire Extinguisher [Yes/No]						

Agreed By the Exam Venue		
Authorised Person Name	Designation	Contact Number
Signature	Institution Seal & Date [MANDATORY]	

Checked by Testpan Representative		
Center UNIQUE ID	Representative Name	Designation
Signature :		Date :